

Target Times for Club Race Preparation (COVID Edition)

Sunday Time	Action	Weds Time	Person
08:45	Check, download and print off online entries from booking system – work out size of fleets / number of entries *	17:00	Sailing Secretary
09:15	Launch and clean Committee Boat; stock, clean and put Race box and radio onto committee boat, cleaning all contact points	17:45	Wet Team Sailing Secretary
09:30	RO team arrives – phone the office/speak to Wet Team	18:00	RO
09:30	Discuss weather and course size/layout * number of entries / fleet sizes to be included in this	18:00	RO & Wet Team Sailing Secretary
09:40	Check Race box is on committee boat, with radio	18:15	RO
09:50	Preliminary course laid (even if RO is late)	18:20	Wet Team
09:50	RO team go afloat	18:20	RO
10:00	Committee Boat on station	18:30	RO
10:15	Start and finish pins laid	18:45	RO & Wet Team
10:20	Final course adjustments made	18:50	RO & Wet Team
10:25	Ready for warning signal	18:55	All
10:30	Starting signal	19:00	All