

# Instructions to your Bank or Building Society to pay by Direct Debit



Please fill in the whole form using a ball point pen and send it to:-

Queen Mary Reservoir Sailing Club Ltd
Ashford Road
Ashford
Middlesex
TW15 1UA

Originator's Identification Number

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<p><b>For (Queen Mary Reservoir Sailing Club Ltd) Official Use Only</b></p> <p>This is not part of the instruction to your Bank or Building Society</p> <p>Initial monthly debit sum   £</p>
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Name and full postal address of your Bank or Building Society

To: The Manager	Bank/Building Society
Address:	
Postcode:	

Reference Number

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Instruction to your Bank or Building Society

Please pay (Queen Mary Reservoir Sailing Club Ltd) Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with (Queen Mary Reservoir Sailing Club Ltd) and, if so, details will be passed electronically to my Bank/Building Society.

Name(s) of Account Holder(s)


Bank/Building Society account number

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Branch Sort Code

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Banks or Building Societies may not accept Direct Debit Instructions for some types of account.



Signature(s)
Date:

*This guarantee should be detached and retained by the Payer.*

### The Direct Debit Guarantee



- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payments dates change (Queen Mary Reservoir Sailing Club Ltd) will notify you 10 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by (Queen Mary Reservoir Sailing Club Ltd) or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.