**QMSC Race Officer Sign Off**

**Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mentor:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |  |
| --- | --- | --- | --- |
| **Task** | **As ARO**  **-Date(s)** | **As RO – Date(s)** | **Signed off by - Date** |
|  |  |  |  |
| Dutyman registration and use | N/A | N/A |  |
| Club race risk assessment signed | N/A | N/A |  |
|  |  |  |  |
| **Sunday / Wednesday** | **As ARO**  **-Date(s)** | **As RO – Date(s)** | **Signed off by - Date** |
|  |  |  |  |
| NOR and SI interpretation |  |  |  |
| Course planning with DO and safety |  |  |  |
| Race box checking inc radio |  |  |  |
| Race team briefing |  |  |  |
|  |  |  |  |
| Committee boat anchoring |  |  |  |
| Flags – bending on and hoisting |  |  |  |
| Course boards – number of rounds |  |  |  |
| Start line setting |  |  |  |
| Course checking / adjusting |  |  |  |
|  |  |  |  |
| Timing the start sequence |  |  |  |
| Line calling (with voice recorder) |  |  |  |
| Individual recall |  |  |  |
| General recall |  |  |  |
| Penalty flag start (Z or U) |  |  |  |
| Shorten Course |  |  |  |
| Postponement and restart |  |  |  |
|  |  |  |  |
| Finish line setting |  |  |  |
| Results recording (written) |  |  |  |
| Results calling (with voice recorder) |  |  |  |
| Results presentation to office |  |  |  |
|  |  |  |  |
| VHF Radio use and protocol |  |  |  |
| Powerboat Level 2 (optional) |  |  |  |
|  |  |  |  |
| **Final Sign-Offs** | **As ARO**  **-Date(s)** | **As RO – Date(s)** | **Signed off by - Date** |
| **ARO** |  | N/A |  |
| **RO** | N/A |  |  |