Queen Mary Sailing Club Lost Property Policy (28.10.2026)

Members, Visitors and Participants

1. Personal Responsibility

All members, visitors, temporary members, competitors, course participants and guests are responsible for their own personal belongings at all times.

Items brought onto Club premises or used during Club activities are left entirely at the owner's risk.

Queen Mary Sailing Club cannot accept responsibility for the loss, theft, damage or deterioration of personal property, whether left in the clubhouse, changing rooms, boat park, car park, on the water, in safety boats, or elsewhere on Club premises.

2. Before You Leave the Club

Members and visitors are encouraged to:

- Check changing rooms, lockers, launch areas and rigging areas before leaving.
- Clearly label clothing and equipment with their name.
- Avoid leaving valuables unattended.
- Take all personal belongings home after each visit.

Members should not assume that items left behind will be found, collected, stored or retained.

3. Lost Property

From time to time, property found on Club premises may be placed in a designated lost property area. The Club may, entirely at its discretion:

- retain items for a period of time;
- make reasonable attempts to identify an owner;
- dispose of, recycle or donate unclaimed items.

The Club is under no obligation to undertake any of these actions and does not guarantee that lost items will be recovered, recorded, stored or available for collection.

4. Enquiries About Lost Property

Anyone who believes they have lost an item should contact the Club as soon as possible and provide:

- a description of the item;
- the approximate date it was lost; and
- where it may have been left.

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The Club will make reasonable enquiries where practicable, but cannot guarantee that items can be located or returned.

5. Collection of Property

Where lost property is identified and retained by the Club, collection must be made in person.

The Club may require reasonable evidence of ownership before releasing an item.

6. Unclaimed Property

Items that are not claimed within a maximum of two (2) month period may, at the Club's discretion:

- be donated;
- recycled;
- used for Club training purposes; or
- otherwise disposed of.

Once an item has been disposed of, the Club shall have no further responsibility in relation to it.

7. Scope

This policy applies to all members, temporary members, visitors, contractors, volunteers, event participants and guests using Queen Mary Sailing Club facilities or participating in Club activities.